

Vacancy Announcement

SUPERVISORY CONTRACT SPECIALIST GS-1102-15

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Announcement Number: NW1102

Date Opens: NOW

Date Closes: 4 February 2004

Location: Headquarters, Naval Facilities Engineering Command

Area Of Consideration: Department of Navy - Wide

About Us: The Naval Facilities Engineering Command (NAVFAC) manages the planning, design and construction of shore facilities for U.S. Navy activities around the world. We provide the Navy's forces with the operating, support and training bases they need when they are home...from the sea.

About the Job: The purpose of this position is to be the Head of the Facilities Support Contracts Division. The incumbent is the principal action officer for matters referred to the Directorate and acts on behalf of the director his absence. The incumbents plans, coordinates and supervises the organization, administration and management of the Acquisition Facilities Support Contracts Division staff in the Acquisition Directorate on a daily basis. Provides overall office coordination of work effort among headquarters acquisition personnel each supporting unique business lines. As such, the incumbent sets priorities, makes work assignments and assures products are provided in a timely and efficient manner. As a POC for the Acquisition Facilities Support Contracts Division, provides acquisition support to the Facility Service Contract/Public Works Support advocate, supporting the NAVFAC Engineering Field Divisions/Engineering Field Activities/Specialty Centers and installation engineering mission managers and activity Public Works Departments and Centers. Supported functions include facility service contract support, Strategic Sourcing ("A-76"), Base Operation Services, cranes, transportation and other facility service contracts.

DAWIA C: Level III

Financial Disclosure is required

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